

**INDRAPRASTHA POWER GENERATION COMPANY LIMITED**

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**PRAGATI POWER CORPORATION LIMITED**

**(GOVT. OF NCT OF DELHI UNDERTAKINGS)**

**Himadri, Rajghat Power House Office Complex, New Delhi-110 002**

**Manual 8**

**A statement of boards, council, committees and other bodies constituted**

**[Section 4(1)(b)(viii)]**

<b>S.No.</b>	<b>Name and address of the body</b>	<b>Main functions of the body</b>	<b>Whether meetings open to public</b>	<b>Whether minutes accessible to public</b>	<b>Frequency of meetings</b>
1.	Board of Directors	To take policy decisions on various issues	NO	NO	Minimum quarterly
2.	Safety Committee	To deliberate upon various safety issues of the plants	NO	NO	
3.	Store Purchase Committee	To take decisions on purchase of stores for the company	NO	NO	
4.	Joint Plant Committee	To discuss about the functioning of the plants from Technical, financial and HR point of view.	NO	NO	Quarterly
5.	Audit Committee	To supervise the internal audit functions and facilitate external audit	NO	NO	
6.	Joint Canteen Committee	To discuss issues pertaining to quantity, quality, rates of items available and make recommendations for approval.	NO	NO	

7.	Death Relief Fund Committee	To deliberate upon the issues related to funds management and allied issues	NO	NO	
8.	Sexual Harassment Committee	To deliberate upon the issues related to sexual harassment cases, to control and to pass decisions in this matter.	NO	NO	
9.	Departmental Promotion Committee	Recommend employees for promotion	NO	NO	Annually (Six monthly in case of exigencies)
10.	Suggestion Committee	For screening and implementing suggestions	NO	NO	
11.	House Allotment Committee	Matters pertaining to housing of employees	NO	NO	
12.	Township Management Committee	Matters pertaining to upkeep of the Township	NO	NO	
13.	Medical Examination Board	Matters pertaining to medical examination of the employees	NO	NO	

