

INDRAPRASTHA POWER GENERATION COMPANY LIMITED &
PRAGATI POWER CORPORATION LIMITED
(HR DEPARTMENT)

(Regd. Office: Himadri, Rajghat Power House Office Complex, New Delhi – 110 002)
Corporate Identity Number (CIN) – U40103DL2001SGC111530
Website: www.ipgcl-ppcl.gov.in

No.DM(HR)Policy/2019-20/ 30

Dated: 3rd January, 2020

OFFICE ORDER

The Board of Directors of IPGCL / PPCL vide Item No.97.4.4 and No.95.4.5 respectively in their meetings held on 13th December, 2019 have approved for providing new Mobile Handset as per following amendment / addition / updating in the revised Single Package Communication Policy to the executives of the Company of the level of Asstt. Managers & equivalent and above with immediate effect:

Table – 1

S. No.	Designation	Monetary limit for purchase of Mobile handset
1.	CMD & Directors.	As per actual.
2.	EDs / GMs & equivalent.	Rs. 25,000/-
3.	Addl. GM & equivalent.	Rs. 20,000/-
4.	DY. GM & equivalent	Rs.15,000/-
5.	Sr. Manager & equivalent	Rs.14,000/-
6.	Manager & equivalent	Rs.12,000/-
7.	Deputy Manager equivalent.	Rs. 10000/-
8.	Assistant Manager & equivalent.	Rs. 8000/-

1.0 Conditions:

The above monetary / ceiling limits shall be effective with the conditions for procurement indicated as under:-

- 1.1. The entitled officers can purchase mobile handset of their own choice from any private / public outlet. However, reimbursement shall be restricted to the above mentioned ceiling limits.
- 1.2. The mobile handset shall be provided to the above officers on joining the Company or on completion of three years from the date of purchase of

91

