

INDRAPRASTHA POWER GENERATION COMPANY LIMITED

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PRAGATI POWER CORPORATION LIMITED

(An undertaking of Govt. of NCT of Delhi)

(Regd. Office: Himadri, Rajghat Power House Office Complex, New Delhi – 110 002)

Corporate Identity Number (CIN) – U40103DL2001SGC111530

Website: www.ipgcl-ppcl.gov.in

IT Department

Inward / Dispatch

Diary No.: 216

Date: 22/1/19

No:F.98/HR/Policy/2018-19/15

Dated: 22.01.2019

OFFICE ORDER

Due to the sealing / de-sealing and checking process of the offices / buildings on 22nd, 23rd & 25th January, 2019 in connection with Republic Day Celebration & to avoid any untoward incidents, the offices at Rajghat Power House, Himadri Corporate Office and RPH Office Complex shall remain closed upto 01:00 PM on 23rd January, 2019 and after 01:00 PM on 22nd & 25th January, 2019.

CISF / Security Officer will ensure all security checks in the said premises.

This issues with the approval of Competent Authority.


(Samapan Padhi)

Dy. Manager (HR) Policy

Copy for information to:

1. Sr. PS to MD
2. Sr. PS / PS to All Directors
3. Sr. PS / PS to All Executive Directors
4. Sr. PS / PS to All GMs/CMO
5. Sr. Manager (IT) : For uploading the same in Company's Website.
6. DC/AC, CISF *Manager (IT)*
7. Security Department
8. Notice Board