

IT Department

Forward / Dispatch

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Date: 10/8/18

**INDRAPRASTHA POWER GENERATION COMPANY LIMITED
&**

PRAGATI POWER CORPORATION LIMITED

(An undertaking of Govt. of NCT of Delhi)

(Regd. Office: Himadri Rajghat Power House Office Complex, New Delhi – 110 002)

Corporate Identity Number (CIN) – U40103DL2001SGC111530

Website www.ipgcl-ppcl.gov.in

No:F.98/HR/Policy/2018-19/05

Dated: 10.08.2018

OFFICE ORDER

Due to the sealing / de-sealing and checking process of the offices / buildings on 12th, 13th & 14th August, 2018 in connection with Independence Day Celebration & to avoid any untoward incidents, the offices at Rajghat Power House, Himadri Corporate Office and RPH Office Complex shall remain closed upto 12:00 PM on 13th August, 2018 and after 12:00 PM on 12th & 14th August, 2018.

CISF Security Officer will ensure all security checks in the said premises.

This issues with the approval of Competent Authority.


(Samapan Padhi)

Dy. Manager (HR) Policy

Copy for information to:

1. Sr. PS to MD
2. Sr. PS / PS to All Directors
3. Sr. PS / PS to All Executive Directors
4. Sr. PS / PS to All GMs/CMO
- ✓ 5. Sr. Manager (IT) : For uploading the same in Company's Website.
6. DC/AC, CISF
7. Security Department
8. Notice Board