

IT Department

Inward / Dispatch

Diary No.: 227

Date: 11/10/2021

**INDRAPRASTHA POWER GENERATION CO. LTD. &
PRAGATI POWER CORPORATION LTD.**

(HR DEPARTMENT)

RAJGHAT POWER HOUSE OFFICE COMPLEX, NEW DELHI-110002

No.DM(HR)PAR/2021-22/79

Dated: 11/10/2021

CIRCULAR

On review of APAR/AARs of category 'A' and category 'B', 'C', 'D', it has been found that approximately 250 APAR/AARs for the year 2020-21 have not been received till now in this office. The Annual Assessment Report and Annual Performance Appraisal Report forms for category A,B,C&D, are available at Company's website <http://ipgcl-ppcl.gov.in> in Employee's Corner.

Therefore, all employees/officials whose APAR/AARs awaited, are kindly requested to make sure to forward their APAR/AAR to their Reporting/Reviewing/Next Higher in Hierarchy/Countersigning Authority as the case may be, with the request to send completed APARs/AARs for the financial year 2020-21 to the office of undersigned with backlog period, if any.

Hira Lal
11/10/2021

(Hira Lal)

Dy. Manager (HR)CC

Copy to:

1. ES to CMD
2. Sr. PS/PS to all Directors
3. Sr.PS to all EDs'/GMs'/AGMs'
- ✓ 4. Sr. Manager/Manager (IT)
5. All Notice Boards, IPGCL/PPCL

:For kind information pl.

: For uploading in the website of IPGCL/PPCL please.

Sr. Prayash

Prayash
12/10/21